



The SHC Phones Process

Everything whānau need to know — phones away for the day, 8.45am–3.20pm, the same for every student.



The Rule

Phones off and in bags all school day, 8.45am–3.20pm.

Includes trips, camps and rehearsals.

A legal requirement — Education (School Boards) Regulation Act 2020, s.22.



If a Phone Is Seen

- 1 Teacher reminds of the expectation.
- 2 Student shows an exemption card, if any.
- 3 Phone is handed over.
- 4 Held safely at the office until collection.

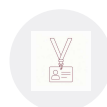


Getting It Back

Kept safely and securely at the school office.

Collect on Friday at 3.30pm.

A parent or caregiver signs it out.

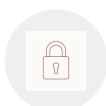


Exemptions & Exceptions

Event lanyards from SLT for assemblies and rehearsals.

Phones for a lesson when a teacher allows it.

Not sure? Always ask a teacher first.



If It's Not Handed Over

Green — staff offer two clear choices.

Orange — Dean follows up and contacts home.

Red — SLT may send student home; re-entry meeting.



Supporting at Home

Talk through why phones are away.

To reach your student, call the office — not their cell.

Model the habit at home too.

School office: 04 566 1089 · college@sacredheartcollege.school.nz

Smartwatches & earbuds count too — off and away all day.