



# Sacred Heart College

65 Laings Road, Lower Hutt

## Procedure for Selection of Dux in Year 13

### Eligibility

- Under 19 years of age on 1 November of the current year
- Enrolled at Sacred Heart College **in Year 13** for the current year

### Calculation of Grade Point Average (GPA)

#### Eligible Subjects

- Subjects and standards on the approved list for University Entrance at Level 3 or above, including Scholarship subjects
- Includes Correspondence School subjects on the list at Level 3
- Includes subjects studied at Polytechnic (Level 3 or above) and Universities in the current year

#### Principles of the Calculations

- Calculations are made on results, not places in subject, as subject sizes differ. Place in subject may be used in making a final decision between candidates where it assists in providing evidence of ranking within the same subject/s.
- Initially the compulsory standards in a subject will be counted. Consideration may be given to the optional standards in a particular subject when the information is submitted to the principal.
- Where there is more than one assessment result, the best result will be used.
- Results from each subject will generate a Grade Point Average for that subject from the compulsory standards in the course.
- When students have more than 5 eligible subjects, the best 5 overall subjects will be used.
- These 5 GPAs will then be averaged to gain a total overall GPA.
- As per other GPA calculations, higher level course (Level 4 or higher) carries more weighting.

This is the table used as a guide (eg Excellence Level 2 = Merit at Level 3)  
Lower courses eg Level 2 carry less weighting

Level 1	LEVEL 2	LEVEL 3	LEVEL 4 University or Polytechnic course
A			
M	A		
E	M	A (Av 50)	
	E	M (Av 75)	A (Av 75) C- - C+
		E (Av 100)	M (Av 100) B- - B+
			E (Av 125) A- - A+

### **Calculation of points using Achievement Standards**

- Each standard will carry a weighting equal to the number of credits it generates
- Grades gained carry the following weighting:  
Not completed = 0 point per credit      Merit = 3 points per credit  
Not achieved = 1 points per credit      Excellence = 4 points per credit  
Achieved = 2 points per credit
- For external standards, the teachers' estimates as shown on the end of year reports (following end-of-year practice assessment results), will be used. Where there is more than one assessment result, the best result will be used.

### **Calculation of points using Unit Standards:**

- Teachers will be asked to decide and provide evidence whether the student's results in each standard are the equivalent of Achieved, Merit or Excellence.
- If evidence can't be provided that is accepted by the principal, the weighting will be the same as an 'achieved' under achievement standards.
- Calculations will then be the same as for Achievement Standards.

### **Final Selection**

- When candidates cannot be fairly separated, two or more awards of dux or top scholar may be made.

### **Procedures**

- All prize giving information is submitted to the Deputy Principal.
- The Deputy Principal will draw up a shortlist, with submitted prize giving evidence, and perform the calculations. Further consultation may need to be made with subject teachers.
- The calculations and evidence go the Principal for the final decision.