

# SACRED HEART COLLEGE



## PROSPECTUS | 2024

OPPORTUNITY ▲ RESPONSIBILITY ▲ EXCELLENCE



Sacred Heart College  
65 Laings Road, Lower Hutt 5010 • New Zealand  
Telephone: 04 566 1089  
Email: [college@sacredheartcollege.school.nz](mailto:college@sacredheartcollege.school.nz)  
[www.facebook.com/shclowerhutt](http://www.facebook.com/shclowerhutt)



# Our VALUES



We expect our students to demonstrate our values both within school and when out in the community. Their behaviour should always be respectful and the school uniform worn with pride.

I am respectful during prayers  
I am respectful of faith  
I participate positively in school events  
I represent my school and community with pride

**MANU ATUA**  
A HEART FOR GOD

I wear my uniform with pride  
I respect all cultures and different point of views  
I help others when needed  
I am a positive role model in building our sisterhood

**MANU TIPUNA**  
A HEART FOR ANCESTORS



**Te Kārēti o Te Manawa Tapu o Hēhu**  
**SACRED HEART COLLEGE**

**MANA MATAURANGA**  
A HEART FOR KNOWLEDGE

I am responsible for my own learning  
I have a positive attitude and aim to be my best  
I persevere even when things are hard  
I challenge myself to try new things

**MANA WHENUA**  
A HEART FOR THE LAND

I care for God's world  
I leave classrooms neat and tidy  
I help keep the school litter free  
I respect all school property

**MANA TANGATA**  
A HEART FOR THE PEOPLE

I treat others the way I would like to be treated  
I actively listen to my teachers and peers  
I take responsibility for my actions  
I encourage others

# Greetings from the **PRINCIPAL**



Kia Ora, Talofa lava,  
Fakaalofa lahi atu,  
Nisa bula vinaka, Kia  
Orana, Ni Sa,  
Namaste, Malo e  
Lelei, Welcome,  
Herzlich Willkommen,  
Witamy, Greetings  
and welcome to you  
all.

Sacred Heart

College, Lower Hutt has shaped and influenced the lives of young people since 1912. It was established by Euphrasie Barbier, foundress of the Sisters of Our Lady of the Missions. Her vision was to provide young people with a Catholic education and skills to equip them for the world. Sacred Heart College is proud of its past and the place it still holds today as a successful educator of talented people.

We provide a Catholic education that encourages each student to aim for excellence and to pursue their full potential. At the heart of the Catholic character of this school are the Catholic hearts of all those who work here. They are witnesses to the students of a mature faith, and an integration of faith with life. It is the individual and collective contribution of many that make it possible for us to enjoy and be a part of this very special school.

Our school is based on traditional values with innovative approaches to teaching and learning supported by modern information communication technology. We are seeing the benefits of a considerable investment in technologies and the opportunities for e-learning is further enhanced as Sacred Heart College is a BYOD school.

Our Performing Arts Centre is a tremendous asset of which we are very proud of and it is well utilised by both the school and community groups.

We have a proud tradition of academic excellence and a proven record of outstanding achievement in sport, visual and performing arts and The Duke of Edinburgh's Hillary Award Programme. Our students consistently achieve above the national average in national qualifications and we provide enrichment programmes that meet the needs of particular individuals.

Wellbeing and personal development are given high priority and leadership opportunities abound at all levels throughout the school.

Our diverse student group, from a wide catchment area, make for a wonderful 'sisterhood'. Older students care and mentor younger students through our peer-support programme.

Sacred Heart College is a school that undertakes to ensure that the young people entering its gates will receive an education that enhances learning and is responsive to individual needs.

The ideal Sacred Heart College graduate is a compassionate and confident young person who is prepared for an ever-changing world.

I invite you to join with us on the next phase of your educational journey by making Sacred Heart College your first choice in secondary education.

**Maria Potter, Principal**

# Sacred Heart College's **HISTORY**



Sacred Heart College was established by the Sisters of Our Lady of the Missions in 1912 and was the first secondary school to be opened in the Hutt Valley. It was originally sited in High Street on the property known as Margaret Street. In 1957 the school shifted to the existing site in Laings Road. In May 1980 it became the first Catholic secondary school to be integrated.

Sacred Heart College offers an education with a special Catholic character, and seeks, through the general school programme and in its religious instruction and observances, to exercise the right to live and teach the values of Jesus Christ as expressed in the Catholic Church. These values permeate the total daily life of the school, and involve teachers, students and parents.

The whole reason for the College's existence is that it aims to prepare young people not only for this life, but also for the next. It is hoped that in the Catholic atmosphere of the College the individual student will become the person they are capable of being, that Virtue and Knowledge represented by the V.K. on the College monogram will become an integral part of each student's life.





# Our Mission STATEMENT



Sacred Heart College inspires all student to reach their full potential through an education built on Gospel values, while providing opportunities for leadership and continuing excellence in their chosen pursuits.

**As a College, we live this Mission Statement and are proud of the achievements of our students.**

# Special CHARACTER

The Sisters of Our Lady of the Missions are our founding order and their charism of contemplation, community and mission is kept alive in the school. We place a particular emphasis on service in the community and students at various levels get the opportunity to give back to others, especially those less fortunate than ourselves. We are proud of our Catholic tradition and offer lively Religious Education Programmes at all levels. Special liturgies are a part of each school term and our assemblies affirm achievement and spiritual values. The Feast of the Sacred Heart is an annual highlight and a wonderful celebration of love and service.

# Our MONOGRAM



Sacred Heart College is committed to the retention of the values and vision of its foundresses. It is hoped that in the Catholic atmosphere of the College, virtue and knowledge, as represented by the V.K. of the College monogram, will become an integral part of each student's life.

The College is dedicated to the Sacred Heart of Jesus. The Sacred Heart symbolises the great love of Christ for His Father and for all peoples. The letters S and H on the monogram reminds us of the Christian faith we strive to live out in our community and the shield is symbolic of our efforts to hold on to Christian principles.

The letters **V** and **K** stand for Virtue and Knowledge - a reminder that, although learning is important, the living out of our Catholic ideals is even more important.

The **shield** reminds us of the shield of faith.

The **palm branches** are symbolic of the victory over self and the courage we need to uphold Catholic principles.

The **crown** is a reminder of the rewards to be gained by doing good for the sake of goodness itself.

It also symbolises Christ's Kingship.

# Course INFORMATION



## **CURRICULUM OVERVIEW:**

This year, all Year 9 students follow a programme of English, Mathematics, Science, Social Science and Religious Education.

Rotation one includes one term of Japanese, Samoan, Te Reo Maori and Health. Rotation two includes one term of Art, Performing Art, DTC and Fashion and Design.

Some students will be placed in an extra English class. Parents of these students will be informed after student testing is completed.

## **PLACEMENT OF STUDENTS:**

The College reserves the right to place the student in the class which seems best suited to them and to change them from a class when, for any reason, it seems in the best interest of the student or class to do so. The rationale for any changes will be explained to parents.

## **TEXT BOOKS:**

Free textbooks are provided, and these remain the property of the school. Students are responsible for textbooks that are lost or damaged.

## **STATIONERY:**

Only certain specialised items of stationery are purchased from the College. There are some costs associated with various courses. These costs will be advised at the beginning of the year.

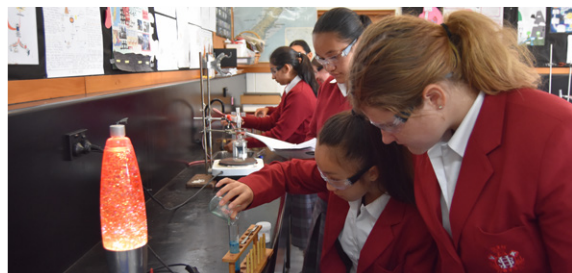
## **TECHNOLOGY / BYOD:**

Sacred Heart College is committed to providing excellent facilities and education in technology.

A laptop is part of the required school stationery for all students. Staff are committed to using technology as a tool to enhance student learning.

For specialist programmes and requirements in Digital Technologies and Design and Visual Communication, the College has high quality computer suites for students to work in.

The College uses Microsoft Office 365 as its student Learning Management System which students can access from school and home. The Microsoft 365 license gives students free licenses to download Office products on up to five devices.





# Support SYSTEM

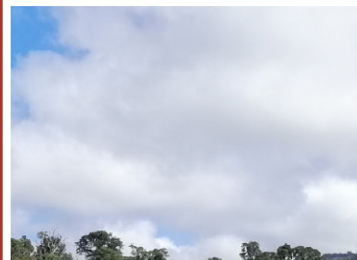


**“Starting a new school is always challenging and overwhelming. When I walked into Sacred Heart on my first day, my anxiety levels were booming through the roof! The only things running through my mind at that moment were ‘what if I embarrass myself’ and ‘what if I won’t be able to talk to anyone’. But as soon as I met my Ako teacher and class, I realised that starting off at college isn’t as scary as I always thought it would be.**

**Week 1 went by so fast that I then had to adjust to Week 2. Anxious thoughts swarmed my head, ‘what if I forget what class I go to?’ Or ‘what if I forget my whole timetable?’. Sure enough everything went great! I breezed through Term 1 and I felt more comfortable with everything. I’ve learnt more in the first term than I ever have! Thanks to my classmates, friends, and teachers, they have made my experience at Sacred Heart College a whole lot better. I’m so excited to see what the rest of Year 9 has in store for me.**

**At the moment, I am training with my Netball team and enjoying Badminton. But most importantly, I am trying to keep on top of all the homework. Although I haven’t been at Sacred Heart for long, it’s been so much fun going to my classes and learning with the incredible people around me.”**

**Jordan**



# House SYSTEM



Each student becomes a member of one of the six Houses – Aubert, Avila, Barbier, Lisieux, Lourdes and Siena. Healthy competition in many areas of school life is based on this system.



HOUSE	PATRON	SYMBOL	COLOUR	FEAST DAY
<b>Aubert</b>	Suzanne Aubert, foundress of the NZ Sisters of Compassion	Four Leaf Clover	Green	19 June
<b>Avila</b>	St Theresa of Avila	Red Poppy	Red	15 October
<b>Barbier</b>	Euphrasie Barbier, foundress of the Sisters of Mission	Bluebell	Royal Blue	14 August
<b>Lisieux</b>	St Theresa of Lisieux	Rose	Pink	2 October
<b>Lourdes</b>	St Bernadette of Lourdes	Forget-me-not	Light Blue	26 March
<b>Siena</b>	St Catherine of Siena	Marigold	Yellow	29 April





# Clubs & GROUPS



The College has many groups and participation is encouraged.

These include Drama, Choir, Cultural Club, Debating, Environmental, Jazz Band, Kapa Haka, Orchestra, Percussion Group, Poly Club and Vinnytas. Students are encouraged to provide service to the College, the community, and to their previous schools, and to get involved through the School Council, coaching, debating, and sports teams.



## Duke of EDINBURGH

At Sacred Heart College, all students are encouraged to take part in The Duke of Edinburgh's Hillary Award programme. It opens up great opportunities and provides real enjoyment for those who get involved. It has been a long-standing tradition at the College and it is a source of immense pride that so many students take part.



## Sporting OPPORTUNITIES

The College offers a wide variety of sporting activities and encourages enthusiastic participation.

Sports available include:  
Athletics, Badminton,  
Basketball, Bowls, Cricket,  
Cross Country, Dragon  
Boating, Equestrian, Football,  
Futsal, Golf, Hockey, Ki-o-rahi,  
Netball, Orienteering, Rowing,  
Rugby, Softball, Swimming,  
Table Tennis, Tennis, Touch,  
Volleyball, Water Polo, Yoga.





# Cultural OPPORTUNITIES



At Sacred Heart College students can get involved in Kapa Haka and Poly Group. These are open to all ages and ethnicities and are a great way for students to showcase their culture. Kapa Haka and Poly Group take part in Hutt Fest each year. Our Māori and Pacific students have the opportunity for celebrating success at Pō Whakanui and Mana Pasifika evenings.



# Music OPPORTUNITIES

Music tuition is available in a variety of instruments and lessons take place during the school day. Enrolment forms are available online from December of the preceding year. Lessons are mainly in small groups and are funded by the Ministry of Education. Some school-owned orchestral instruments can be hired for the year. Private one-on-one lessons are also offered.





# Sports ACADEMY



The Sacred Heart College Sports Academy has been established to identify and work with students who would like to develop:

- Self-confidence and a greater willingness to take risks
- Growth in interpersonal skills and communication
- Perseverance and resilience
- Leadership skills
- A connection between academic and sport achievement
- The ability to be grounded and balanced young sports people

## GUIDELINES: YEAR 9

The Academy intake is approximately 30 Year 9 students each year. Applications will be available online from December of the preceding year.

Students will have two full Sports Academy Days per term to focus on a topic that will benefit their goals, aspirations and develop skills. These lessons focus on:

- nutrition
- sports psychology
- technical skills
- fitness
- leadership
- injury prevention/recovery
- team work



# Donations & ATTENDANCE DUES



**All Donations are tax deductible.** You are welcome to pay the donations by internet banking to Sacred Heart College, Lower Hutt - ASB: 12-3142-0263272-00, EFTPOS or cash. Please ensure that your student's name is used as a reference when transferring funds on-line. All cash payments must be the correct cash as no change is held on-site. Donations Tax Receipts will be issued for all donations after 31 March each year.

<b>School Donation for 2021</b>	<b>\$300.00</b> per annum per student	<i>Requested by Sacred Heart College</i>
<b>Proprietor's PAC Donation</b>	<b>\$185.00</b> per annum	<i>Requested by Sacred Heart College on behalf of the Mission Colleges Lower Hutt Trust Board</i>
<b>Proprietor's Family Donation</b>	<b>\$160.00</b> per annum per family	<i>Requested by Sacred Heart College on behalf of the Mission Colleges Lower Hutt Trust Board</i>
<b>Archdiocese of Wellington Attendance dues</b>	<b>\$1,092.00</b> per annum per student	<i>Invoiced by Archdiocese of Wellington</i>

**SCHOOL DONATION:** The Sacred Heart College School Donation is \$300 per annum per student.

The School Donation is part of our College's revenue and contributes to the purchase of additional learning resources, maintenance of buildings and facilities and capital expenditure not covered by Government funding.

All School Donations qualify for income tax rebate purposes. Your School Donation can be paid to Sacred Heart College, Lower Hutt - ASB: 12-3142-0263272-00.

The Sacred Heart College land and buildings are owned by the Mission Colleges, Lower Hutt Trust Board, a Board set up by the Mission Sisters who established the College over 100 years ago.

**PROPRIETOR'S PAC DONATION:** The Proprietor's PAC Donation of \$185.00 per annum is used to assist in debt servicing in relation to the construction of the Performing Arts Centre, seismic strengthening of school buildings and the purchase of six relocatable classrooms.

**PROPRIETOR'S FAMILY DONATION:** The Proprietor's Family Donation of \$160.00 per annum is used for the upgrading of Sacred Heart College's existing buildings and facilities.

Both of the Proprietor's Donations qualify for income tax rebate purposes. The Proprietor's Donation request will be sent to Parents/ Caregivers by Sacred Heart College and can be

paid to the Sacred Heart College account. Please ensure that your student's name is used as reference when transferring funds.

## **THE ARCHDIOCESE OF WELLINGTON**

**ATTENDANCE DUES:** The Archdiocese Attendance Dues are \$1092.00.00 per annum per student.

Attendance Dues will be invoiced to Parents/ Caregivers by Archdiocese of Wellington at the start of each term. Payment must be made directly to their bank account. Attendance Dues must be paid under the terms of the Integration Act and are determined annually by the Catholic Education Office and approved by the Minister of Education.

Attendance Dues go into the Archdiocesan Common Fund together with Attendance Dues from other Catholic schools in the Archdiocese. Funds are used primarily to service historical and on-going debt incurred by Catholic Schools for building improvements, as they form part of a collective arrangement of Catholic Schools that Sacred Heart College has been part of for many years. Attendance Dues do not contribute to the day-to-day operational costs of Sacred Heart College. In the event of financial hardship, an interview with our Rebates Committee can be arranged through the College.

To contact the Archdiocese of Wellington, please telephone: 04-499 0184 or email office@catholicsschools.co.nz



# General INFORMATION



**Students must respect and abide by the regulations that the Board and Principal see fit to enforce for the smooth running of the school community.**

School begins at 8.45am and finishes at 3.20pm every day except for Tuesday. On Tuesday school finishes at 2.35pm for year levels 10-13. Year 9 students participate in a Peer Support Programme with the Year 13 Peer Supporters until 3.20pm.

## **ABSENCES:**

A telephone message to our Absence Line (04 587 1777), a message via the Sacred Heart College school app or an email to [absences@sacredheartcollege.school.nz](mailto:absences@sacredheartcollege.school.nz) is expected by 8:30am on the day a student is absent.

Parents are asked not to extend vacations by keeping students from the school before the term ends or after it has started. For overseas trips or longer absences, parents need to seek the permission of the Principal in writing well in advance (if possible).

## **COMMUNICATION:**

Your student's Kaiārahi is your first port of call for any concerns.

Please do not text or phone your student while they are in class. In an emergency, please ring the school office.

The Senior Leadership Team, Guidance Counsellor and the Deans are also available, by appointment, to discuss your student's well-being.

The Principal is always available, by appointment, to discuss matters of concern to parents.

## **OUR VALUES:**

We expect our students to demonstrate our

values both within school and when out in the community. Their behaviour should always be respectful, and the school uniform worn with pride.

## **CARE OF PROPERTY:**

Students are expected to take a pride in their school and to care for its property.

Accidental damage will be repaired by the College; the cost of wilful damage must be met by the parents. All property that the students own, including PE uniform, should be clearly marked with the owner's name. Money or valuables should be handed into the College Office for safe keeping. As the school cannot be held responsible for any loss or damage, parents are advised to insure students' property against such loss.

As we have a limited number of lockers available students must apply for a locker outlining why they require one. The application form will be available at the beginning of the year and lockers will be allocated on a needs basis. Preference will be given to year 9 students where possible.

## **DEVICES:**

The College has clear expectations around the use of devices which all students are made aware of at the beginning of the year. Each student and their parents/caregivers will agree to the Responsible Digital Citizen contract as part of their enrollment application.

All students are responsible for their own devices.

It is expected that devices come to school fully charged each day. Cell phones are to be away for the day.

# Senior STAFF



**Principal**  
Mrs Maria Potter



**Deputy Principal**  
Mrs Maria Kerr



**Deputy Principal**  
Mrs Ngaira Sewell



**Deputy Principal**  
Ms Sinapi Taea

## DEANS • 2024

### Year 9



Mr Tim Baxter



Ms Nikki Payne



Mr Peter Miller



Miss Claire Risk



Miss Fiona Trappitt



Miss Nicola Pollard

### Year 10

### Year 11

### Year 12

### Year 13









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