

Teaching and Learning during Stage 2 at Sacred Heart College

Business Continuation Plan

STAGE 2

School is **open** with some students on-site and some students learning from home.

Guide for self-directed learning and learning in self-isolation

	Self-directed learning at home (1 day per week)	Self-isolation at home (10 days)
What is it?	<ul style="list-style-type: none"> • Learning is self-directed for the day • Learners take ownership of their own learning 	<ul style="list-style-type: none"> • Students learn from home for the duration of their self-isolation • Learners take ownership of their own learning
How is the work accessed?	<ul style="list-style-type: none"> • Teachers post activities and resources for the lesson on Teams for the whole class by 8.45am (up to 40 minutes of work) 	Could consist of: <ul style="list-style-type: none"> • Teachers post activities on Teams • Zoom into class • Student Buddy
When are the tasks completed?	<ul style="list-style-type: none"> • Follow timetable of the day • Complete set activities at own pace 	<ul style="list-style-type: none"> • Follow normal timetable
Student responsibility/. engagement	<ul style="list-style-type: none"> • Complete work set 	<ul style="list-style-type: none"> • Students make contact with their subject teachers • Students are expected to be engaged in their lessons and taking responsibility for their own learning.
Teacher's role	<ul style="list-style-type: none"> • Teachers will not respond to questions during lessons but will address these in the next face-to-face subject lesson 	<ul style="list-style-type: none"> • Teacher will determine ways of working with student / class • If more than half the class is absent, the teacher may consider teaching the whole class online • Teachers will endeavour to respond to any emails within 24 hours, although there may be instances where this is not always possible. • Kaiārahi/Deans will be following up if a student is not engaging in the work set and have been alerted through KAMAR messages.
Learning space	<ul style="list-style-type: none"> • Home or allocated space at school – check into the library by 8.45am 	<ul style="list-style-type: none"> • Home
NCEA assessment	<ul style="list-style-type: none"> • Tasks may be used for evidence towards NCEA 	<ul style="list-style-type: none"> • Join in Q and A sessions with teachers • Send a message to your teacher for points of clarification • Extensions may be required for assessment and/or special consideration applied for when you get back to school
Extra-curricular activities	<ul style="list-style-type: none"> • Continue as scheduled unless told otherwise 	<ul style="list-style-type: none"> • Students cannot participate in activities
Wellbeing tips	<ul style="list-style-type: none"> • Have a quiet place to work, this should be a space at home that is comfortable and where you can work without distractions. • Include regular breaks. • It is important that you stay hydrated, eat well and make space for exercise, creativity and device-free time. 	
How can parents/ whānau support this style of learning/	<ul style="list-style-type: none"> • Ask if the young person has checked their Teams for each subject • Ask to share timetable • Ask if they have a buddy's support or would like parental support 	